

River Islands Academies “COLLEGE BOUND”



STUDENT and FAMILY HANDBOOK **2020-2021**

River Islands Academies
Lathrop, CA 95330
209-229-4700

www.RIAcademies.net

Download our APP - RIAcademies

Office Hours:
RiTechA 8:00 AM – 4:30 PM
STEAM 7:30 AM - 4:00 PM

Executive Director
Brenda L. Scholl

Board of Trustees
Susan Dell’Osso
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*****Distance Learning Guidelines Provided Separately**

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A Word from the Executive Director...

It is so exciting working with you and your children at River Islands Academies. We are preparing our students to be successful in the world they live in by using technology as a tool to enhance their learning experiences. It is a priority at River Islands Academies to support and enrich the lives of all students. This is a very special journey that we are on together.

Welcome to our schools!

Brenda L. Scholl, Executive Director

River Islands Academies Staff

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Mission Statement and Vision

Our MISSION: The mission of the River Islands Academies is to provide students with a safe, supportive, character building, educational environment in which each student can achieve his/her potential through a specialized technology-based curriculum and experiential learning opportunities.

Our VISION: River Islands Academies will be a high-quality educational program for all students including all student subgroups, unduplicated students, and students with exceptional needs. The Charter School will educate the whole student through a curriculum that integrates technology with core academics, and Career and Technical Education opportunities in a positive learning environment. Students will complete a rigorous course of study enabling them to have educational and career choices beyond high school. Our student motto will be COLLEGE BOUND! Students will receive a rigorous instructional program preparing them for the pathway to college and career.

We believe

- Each individual can learn
- Each individual has unique strengths and intelligences
- Each individual is important and can make a difference in the world
- Each individual should be an active participant in his/her community
- Education empowers individuals
- Individuals learn best in a nurturing, non-threatening, respect-filled environment
- Technology is critical to the learning process
- Learning involves embracing challenges and being willing to risk
- Education is a team effort involving students, families, teachers, and the community
- Real-world connections and relevancy enhance the learning experience
- Learning is lifelong

We believe students learn best in educational environments providing real-life opportunities to explore, understand, and apply the concepts and skills necessary to become independent problem solvers. The optimal learning environment is physically and emotionally safe; the teacher is compassionate, supportive, and trusted; the curriculum is based in reality and presented in one-

on-one or small group settings; the subject matter is appropriate, relevant, and intellectually stimulating. These conditions are met in a variety of educational settings based on the individual needs of the students.

The “COLLEGE BOUND!” theme will be prominent throughout the Charter Schools. Students and staff will be encouraged to wear college logo shirts on Fridays. A COLLEGE BOUND! cheer will be shouted out by the students, parents, and staff at the weekly Friday morning assembly. Communications, signage, and website will display the motto. Teachers will use the theme as a basis for writing assignments and research.

The teachers collaborate in grade-level groups to develop an integrated curriculum aligned with the State Standards, and CTE Standards in the Information Technology Industry Sector. Using a variety of authentic assessment methods and standardized tests, students are evaluated to determine levels of competency and to measure progress.



DESCRIPTION OF THE EDUCATIONAL PROGRAM:

Students will learn in an educational environment that provides real-life opportunities to explore, understand, and apply the concepts and skills necessary to become independent problem solvers. The learning environment is physically and emotionally safe; the teachers are compassionate, supportive, knowledgeable, and trusted; the curriculum is robust with a combination of teacher-designed and/or selected supplementary materials from publishers, and State-adopted curriculum with technology integration.

Instruction will be presented in one-on-one, small group, and whole-class settings. The subject matter is appropriate, relevant, and intellectually stimulating. Devices, iPads or Chromebooks, are provided to students and teachers; in addition, students and teachers have access to a fully networked computer lab, 3D printers, and robotics. Data is reflected upon to ensure that students are making progress and instruction is effective.

CALIFORNIA COMMON CORE STATE STANDARDS:

Teachers will employ a variety of research-based strategies for classroom instruction. These instructional methods include, but are not limited to: project-based, cooperative, integrated, and independent performance projects. The teachers will collaborate in grade-spans to develop an integrated curriculum aligned with the Common Core State Standards (CCSS) and Next Generation Science Standards (NGSS). Technology will be an integral part of the learning process at River Islands Academies. Teachers will use technology for classroom instruction, homework instruction, and management; and students for classwork, homework, research assignments, and projects. Teachers will demonstrate effective instructional strategies and use elements of the curriculum to support all students, including, English Learners, Underperforming, Advanced Students, and Students with Disabilities. Appropriate accommodations and modifications will be made to the curriculum to ensure the success of all students. Using a variety of authentic assessment methods, curriculum embedded assessments, and standardized tests, students will be evaluated to determine levels of competency and to measure progress. Data will continually be used as a tool for adjusting and informing

instruction to ensure student success. (Additional information available in River Islands Academies' School Petitions.)

River Islands Academies School Calendar 2020-2021

Can be found on the RIA Website

www.RIAcademies.net

Please note: Every Wednesday is a minimum day for Teacher Professional Development and Planning. Please refer to the bell schedule for specific details regarding dismissal time.

River Islands Academies Lottery Process for the 2020-2021 School Year

Pursuant to California Education Code §47605 (2) (A), a charter school shall admit all pupils who wish to attend the school. However, if the number of pupils who wish to attend the charter school exceeds the school's capacity, attendance, except for existing pupils of the charter school, shall be determined by public random drawing. Preference shall be extended to pupils currently attending the charter school and pupils who reside in the district except as provided for in Section 47614.5. Other preferences may be permitted by the chartering authority on an individual school basis and only if consistent with the law (See school-specific charter for additional lottery details).

River Islands Academies Governing Board shall be responsible for executing the lottery. However, the Governing Board reserves the right to delegate this task.

A lottery becomes necessary when the school is full and/or there are more requests for enrollment than space available. All names of students requesting a full program will be placed into grade-specific envelopes. Names will be drawn as openings occur.



Parent Involvement

Our schools are dedicated to providing quality and exceptional education, and to meet these expectations, it is essential for parents to support their child and the school in providing the quality education they deserve. It is paramount that parents become actively involved and aware of their

child's learning process, as well as, partner with their child's teacher to help in achieving their full potential and capability. We invite and encourage parent participation at River Islands Academies by providing opportunities for you to become involved through a variety of activities, such as parent clubs, assisting teachers, volunteering in classrooms, field trips, etc. River Islands Academies parents are encouraged to volunteer 5 hours (per child) per month of service to the school. Parent donations of \$25.00 (per child) per month (or any amount) help support the enrichment programs at our school. If interested, you can arrange with your child's teacher or the Principal another method of support. Donations of time and money are appreciated. During times of emergency, ie. pandemics, the Executive Director may restrict parent volunteers.

Parent Volunteers

Please refer to the Volunteer Process section found on the River Islands Academies website. Parents who volunteer on campus are required to be fingerprinted and have a current "negative" TB on file. Please note if you are volunteering or chaperoning, you may not bring siblings.

Parent/Teacher Communication

Appointments can be made with your child's teacher before or after school to discuss assignments, progress, behavior, etc. Appointments can be made by contacting the teacher via email, telephone, or sending a note. Conferences will be scheduled at the end of the first and second trimesters.

Note:

- Teacher presence at the dismissal gates is vital. All discussions must occur after dismissal is complete.
- Wednesday afternoons will be utilized for teacher training. Teachers will not be available to meet on those days.

Attendance

Your child will be receiving high-quality instruction every day in school; therefore, we believe it is imperative that your child attends school regularly to achieve success. Regular attendance is a preparation for entry into the world of college and employment. As a school, we strive to work with all students to help them succeed; students and parents must understand they are accountable for regular class attendance and daily assignments. Participation in school events including, but not limited to, music programs, sports, dances, academic teams, etc, requires attendance in class that day.

Absences

A student not present in class for any reason is considered absent. If a student is expected to be absent, parents/guardians must contact the school office by phone, or email, the night before the day of the expected absence. If a student becomes sick in the morning, the parents/guardians must contact the school office by the start of the school day.

If a student has been treated by a physician or dentist, a signed note by the physician or dentist should be provided to the school office with the date of treatment and reason for absence.

School funding is based on attendance, so accurate record-keeping and state law require parent confirmation of the reason for the absences. Keep in mind that if your child is ill, it is **required** for him or her to stay home to get the care needed and prevent the exposure of illness to others. Any student with a fever will be sent home and may not return to school until fever-free for at least 24 hours.

Excused Absences
Education Code 48205

The following are considered excused absences:

- Personal illness
- Doctor, dental, or optometry appointments
- Funeral attendance
- Religious holiday observance (limited according to Ed. Code)

Students are considered **unexcused** if the parent does not contact the office.

Check-Out Procedures

Students may not leave our campus during the school day unless they are checked out by a parent/guardian in the office. When parents need to check students out of school, they should come to the office to sign the register. This procedure enables us to know which children are not in school at any given time, as well as to ensure their safety. Please try to make appointments after school hours, as students fall behind when they are not in class

Excessive Absences

Parents/guardians are required to make arrangements for transportation to school each day. Your child must attend school each day. If excessive unexcused absences occur, it will be necessary to provide an official medical or judicial verification to excuse an absence. Students with such an excess of absences will be notified in writing of the official verification requirement and may be dis-enrolled.

Withdrawal due to Excessive Unverified Absences

In rare circumstances, students will be dis-enrolled from River Islands Academies for 10 consecutive days without attempting to notify the school of the absences or without responding to school inquiries (phone, email, and mail) about the student absences.

Truancy

A student is considered truant when the student is:

1. Absent from school without a valid excuse three school days in one school year,
2. Tardy or absent for more than any 30 minutes during the school day without a valid excuse on three occasions in one school year, or
3. Any combination thereof

The parent guardian of a student classified as truant shall be notified by a letter containing the following information and requesting a conference with the parent, student, teacher, and Executive Director: (Education Code 48260.5)

1. The student is truant.
2. The parent guardian is obligated to compel the student to attend school.
3. The parent guardian who fails to meet this obligation may be guilty of an infraction of the law and subject to prosecution pursuant to Educational Code 48263 et seq.
4. The right of the parent/guardian to meet with appropriate school personnel to discuss the solution to the student's truancy.

Tardiness

Tardy students are required to obtain a pass from the school office before proceeding to the classroom. Any student who arrives at school after the official start of the school day, yet less than 30 minutes into the instructional school day, will be considered “tardy.”

“Make-Up” Assignments for Absent Students

A student absent from school will be allowed to complete all assignments and tests missed during the absence, and upon satisfactory completion within a reasonable period of time will be given full credit. The teacher of the absent student will determine which tests and assignments are reasonably equivalent to, but not necessarily identical to, the tests and assignments that the student missed during the absence. (Education Code 48205)

Independent Study

When a student will be missing school for 5 days, but not more than 20 days for vacation, an Independent Study contract may be approved. An application **must be requested two weeks** prior to the absence. If not submitted two weeks prior, your request will be denied. The student must have excellent attendance and grades to be considered for this contract. You may pick up the application at the office.

Homework

Most homework for River Islands Academies students falls into the following categories:

- Nightly review of notes
- Studying past skills
- Studying for tests
- Completing assignments started in class, but not finished in class
- Reading books
- Independent research for a group project
- Daily math homework that should not take long but provides practice
- Next steps in the process of writing a report
- Flipped classroom lessons
- Instructional video

Academic Honesty

River Islands Academies expects students to do their own homework, to test without using unauthorized help, and to submit original work for all assignments. We expect students to be honest. Students are to deny all requests to copy classwork, homework, and tests.

Students shall not misrepresent test materials, research information, and classwork and/or homework assignments as their own. Academic dishonesty includes but is not limited to the following:

- Turning in any work, or part thereof, that is not the student’s own work
- Using electronic devices to cheat, including but not limited to looking up, photographing, recording or texting information
- Copying another student’s or author’s work or class assignment
- Logging into another student’s account to complete assignments or assessments
- Allowing another student to copy your work or your assignment

- Putting your name on another student's paper/project/work
- Using a "cheat sheet" or any unauthorized piece of writing on a quiz/test
- Taking materials, tests, or teacher's editions from the teacher
- Giving another student help on an individual quiz/test
- Using any material from the internet without proper citation and appropriate credit
- Tampering with the teacher's grade records or tests
- Stealing and/or selling quizzes or exams

Library

River Islands Academies will offer various library services for our students. The library schedule will be published for teachers. Students who check out library books are responsible for the books. If they are lost or damaged, students will be expected to pay for the book. Students leaving the school must clear their library records. Additionally, report cards will be held if there is an outstanding balance in library books in the student's account.

Arrival and Dismissal from School

Students may not arrive earlier than 20 minutes before school starts, as that is when supervision on campus begins. Any students arriving for the Before School Program before the start of school should report directly to the program. Students not involved in the After School Program or School-Sponsored Activities are to leave or be picked up immediately following the end of school each day unless an emergency exists and/or prior arrangements have been made with the principal and/or front office staff. (Please refer to your school's Appendix for Bell Schedule and arrival and dismissal procedures)

Visitors

All visitors/volunteers are to sign in at the front office before entering campus. High School students wishing to volunteer must have prior administrative approval.

Transportation

Parents must provide transportation to and from school. It is expected that all drivers are patient and respectful when dropping off and picking up students. Students must be picked up after school in a timely manner or arrangements must be made for students to attend After-School Care.

Bicycles, Scooters, Skateboards, & other Rideables

Bicycles may be ridden to and from school. Bicycles are to be parked properly in the designated areas on campus. Bicycles are not allowed elsewhere on the school grounds at any time. All students must walk their bikes to the designated bike rack when they arrive at the school's sidewalk. Be sure to always lock your bicycle. The schools assume no liability for any bicycle or bicycle equipment. Motorized scooters must be stored on provided racks. Shoes with wheels in them may not be worn at school, wheels must be removed from shoes to wear them while on campus.

Pets at School

Except for service animals, pets are not allowed on campus at any time; this includes having pets on campus during drop-off and pick-up times. If your child wishes to share his/her pet with the class, a parent and/or guardian must bring the animal to school for a short visit and take it home afterward. The animal must be up to date with all vaccinations if appropriate. Prior arrangements with the teacher are required.

Student-Athlete Expectations for Sports

Athletes Will:

- Accept and understand the responsibility and privilege of representing their school and community
- Maintain a 2.0-grade point average with no Fs
- Keep up with homework and classwork
- Maintain good attendance
- Students must attend school on the day of games unless approved arrangements are made with coaches and teachers
- Arrive on time for practices and game warm-ups
- Have transportation for practices and games
- Demonstrate good character following our six pillars of character at all times
- Wear their uniforms appropriately and with pride. (ex. jerseys tucked in)
- Be respectful and courteous at all times
- Exercise self-control
- Exemplify fairness and good sportsmanship
- Win with character, lose with dignity; and never quit
- Respect officials and accept their decisions without gesture or argument
- Respect opponents
- Have fun!

Failure to comply with any of the above-listed student-athlete expectations and/or any disciplinary action at school can lead to the student-athlete being put in a review process and possible dismissal from the team.

Field Trips

Through the school year, students will occasionally be going on field trips. Parent permission slips must be signed and returned to school personnel before the trip. All standard rules of conduct and procedures used in the daily transportation of pupils will be observed and enforced on field trips.

Immunizations and Physical Examinations

To ensure a safe learning environment for all students, River Islands Academies follows and abides by the health standards set forth by the state of California. Students will not attend school until all required records have been received. The immunization status of all students will be reviewed periodically. Those students who do not meet the state guidelines may be excluded from school until the requirements are met. The school will offer vision and hearing screenings for applicable grade levels in accordance with the law. Throughout the year routine vision, oral health, and hearing testing is done on state-mandated grade levels. If you do not want your child screened, California Law states that a parent or guardian needs to fill out a request in writing to the principal or the school nurse that he/she will not consent to the physical examination of his child. (C.E.C.4945 1).

Medication

Education Code 49423 prohibits medication being carried by students or for over the counter medication without a physician's order. For safety reasons, students are not allowed to have medicine in their classrooms, lunch boxes, or their pockets. This includes all medication, pills, aspirin, cough drops, or other medication.

For the school to distribute your child's medicine, you must have:

- 1) A doctor's written and signed note (Parent/Physician statement) detailing the method, amount, and time schedules for such medication, as well as the child's and prescriber's name.*
- 2) A written and signed note (Parent/Physician Statement) from the parent indicating his/her desire that the school assist the student as set forth by the physician in his/her statement.*

* Forms are available in the office.

If there is cough medicine, Tylenol, Advil, sunscreen, or the like that needs to be administered to the child during school hours, the parent will need to come to school to administer it, or the parent will be required to obtain a prescription from the doctor with dosing instructions and the medication will only be accepted if it has a proper pharmacy label.

New forms must be completed with any changes in medication, dosage, or time to be given. The parent agrees to pick up expired or unused medication within one week of notification and/or prior to the end of the school year or it will be destroyed.

Uniforms

The River Islands Academies are schools of **choice** and require that all students must comply with the school's uniform policy. Students who are not in uniform may be excluded from recess and parents will be notified. The staff does not want to spend time monitoring uniforms. (Please see Appendix for Uniform Policy.)

Uniform Violation Procedures

First Violation

- Policy reviewed
- A parent contacted for change of clothes

Second Violation

- Policy reviewed
- A parent contacted for change of clothes
- The student will not be permitted on the yard for recess without proper uniform attire

Third Violation

- Policy reviewed
- A parent contacted for change of clothes
- The student will not be permitted on the yard for recess without proper uniform attire
- Administrator Notified

Fourth Violation

- Referral to Administration

Student Personal Property

We discourage children from bringing personal possessions or extra money to school unless requested to do so by the teacher or administration. The school does not assume responsibility for personal property belonging to individual students. Students should limit their personal property to school supplies and items needed for a medical condition (i.e. glasses). While we will attempt to recover stolen property, it is very difficult. When money is sent to school, it should be placed in an envelope with the child's name and room number written on it. Students are not to bring videos, toys, electronic devices, etc. to school without prior permission from the teacher. Anything brought to school without

prior permission will be kept by the teacher or director for parents to claim. Items not claimed will be disposed of after a week.

Cell Phones

Cell phones are allowed on campus and may be used after dismissal if necessary. From 8 AM to dismissal, they may be used for the sole purpose of enhancing the instructional environment, under direct teacher supervision. Cell Phones must be used appropriately at all times. If a student is using their cell phone without permission, their phone will be confiscated until the end of the school day and a parent may be required to pick up the cell phone. *All electronics brought to school are the sole responsibility of the owner. The school will not accept responsibility for stolen, lost, or broken items.*

Prohibited Items

- Weapons (real or “look-alike”)
- Alcohol, tobacco, vape pens or any illegal substance
- Games, toys, trading cards (unless approved by a teacher)
- Electronic gaming devices
- Vulgar/inappropriate stickers and logos
- Inappropriate pictures/videos/magazines/books
- Gum or sunflower seeds
- Energy drinks
- Shoes with wheels
- Water pistols, water balloons, etc.
- Lasers
- Stun guns
- Aerosol sprays of any type including pepper spray, hair spray, etc.
- Bandanas
- Lighters

Prohibited items will immediately be confiscated and may only be retrieved by the parent. The administration will take further action for the possession of illegal items.

Student Conduct

Students must respectfully conduct themselves and are responsible for their behavior. Students are expected to work hard and treat classmates, staff, visitors, and property with kindness, courtesy, and respect. School administrators, teachers, and staff will treat the students in the same manner. The consequences of inappropriate conduct are strictly applied and enforced.

Students will learn to be effective decision-makers and problem-solvers who demonstrate elements of self-direction, responsibility, and self-discipline. This entire process is built on respect for every adult and student viewed as a person who has dignity and worth as an individual.

Our school will be a safe and orderly place for our students to receive a quality education. Students, parents, and school staff must share equal responsibility for creating the best possible educational setting. Open, honest communication with students, parents, and school staff is the best way to achieve this goal.

Character Counts!

River Islands Academies students and staff use the character counts program. This is a framework centered on the six pillars of character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Students are recognized for positive choices and good character with character tickets and brag tags. To learn more, visit the website [Character Counts](#).

Searches

A personal search of a student may be conducted if there is reasonable suspicion of prohibited contraband. All personal searches should be conducted only by a school administrator or designee. Searches of student backpacks, desks, and similar facilities may be conducted at the direction of the school administrator or designee, at any time, with or without suspicion, and with or without the consent of the student. Searches of outer garments such as jackets and coats, purses, wallets, book bags, backpacks, and similar items of personal property that are in a student's possession may be conducted in the same manner.

Internet Terms and Conditions

Education Code 51870.5

1. Acceptable Use- The use of computing devices with internet access must be in support of education and research and consistent with the Mission and Vision of River Islands Academies. A Responsible Use Acknowledgement must be signed by the student and parent.
2. Unacceptable Use- Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secrets. Use for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited. Any transmission-reception or web search of pornographic material is also prohibited.
3. Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following: a) be polite; b) use appropriate language; c) share resources; d) do not reveal personal information (address, phone numbers, or email); e) social networking site (i.e. Facebook, Twitter, etc.) is prohibited
4. Use of any information obtained via the internet is at the students' own risk.
5. Security on any computer system is a high priority, especially when the system involves many users. If you can identify a security problem, notify an administrator or teacher immediately. Do not use another individual's account information. Attempts to log-in to any network server as a system administrator is prohibited.
6. Vandalism is prohibited. Vandalism is defined as any malicious attempt to harm or destroy data or another use, hardware, network, or any of the above-listed agencies or other networks that are connected to the INTERNET. This includes, but is not limited to, the uploading or creation of computer viruses or the installation of software on school computers by students.

Student Devices

Students are responsible for the general care of the iPads/Chromebooks which they have been issued by the River Islands Academies. Chromebooks that are broken or fail to work properly must be taken to the School Tech Office. If a loaner iPad/Chromebook is needed, one will be issued to the student until their device can be repaired or replaced.

General Precautions:

- No food or drink is allowed next to your Chromebook while it is in use.

- Cords, cables, and removable storage devices must be inserted carefully into the Chromebook.
- Students should never carry their Chromebook while the screen is open unless directed to do so by a teacher.
- Chromebooks should be shut down when not in use to conserve battery life.
- Chromebooks should never be wedged into a book bag as this may break the screen.
- Do not expose your Chromebook to extreme temperature or direct sunlight for extended periods of time. Extreme heat or cold may cause damage to the device.

The Chromebook screen can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- Do not lean on top of the Chromebook.
- Do not place anything near the Chromebook that could put pressure on the screen.
- Do not place anything in the main area of the carrying case that will press against the cover.
- Do not poke the screen.
- Do not place anything on the keyboard before closing the lid (e.g. pens, pencils, notebooks).
- Clean the screen with a soft, dry anti-static, or micro-fiber cloth. Do not use window cleaner or any type of liquid or water on the Chromebook.

Lunch Programs

Information will be posted on the school website.

Party Treats/Snack/Nutrition

Any treats (food) that are brought to school to be shared with other students must be purchased from a commercial establishment and **without nut products**. **No** home-cooked/baked snacks can be brought to school for birthdays, holiday celebrations, etc. Nutritional Snacks for your children are encouraged and allowed to be brought from home and may be eaten during the morning and/or afternoon recess. Snacks need to be eaten in designated areas only. Energy drinks and candy are not allowed at snack time. Please notify your child's teacher before bringing in any food items for the class. Selling of food or any other items without the approval of the Administration is not permitted.

Cafeteria Rules

The cafeteria will be used during lunch-time for students, and in order to keep a safe and orderly environment, students are asked to use the time wisely for eating lunch. During lunch, students will want to:

- 1) Follow the directions of the campus monitors
- 2) Eat their own lunch and pick up after themselves
- 3) Stay seated and speak quietly
- 4) Refrain from taking food or drink outside the cafeteria

School/ Playground Rules

Be Kind! Use Good Judgment! Be Safe!

- 1) Stay in designated, supervised areas
- 2) Follow the directions of campus monitors
- 3) Keep your hands and feet to yourself. (i.e. no pushing, shoving, tripping)
- 4) Only say nice things, no name-calling or harassing
- 5) Keep the campus clean, no littering- garbage from snack must be thrown away in a receptacle

- 6) Play fair and take turns
- 7) Use restrooms and drinking fountains appropriately
- 8) Activity must stop right when the bell rings
- 9) After the bell rings, playground equipment must be carried from the playground back to its designated area
- 10) Line up in an organized manner

Behavior Management Cycle:

- Staff will follow a Progressive Discipline Model when addressing student behavior
- Teachers will establish classroom rules and the consequences for violating these rules
- Playground and Cafeteria rules will be enforced by staff
- Staff shall enforce disciplinary rules and procedures fairly and consistently among all students
- Continued disruptive behavior is to be documented and brought to the attention of the Administration when appropriate

Please note: Parents will not be notified of minor cases if resolved.

Disciplinary action includes but is not limited to advising and conferring with students, conferring with parents/guardians, writing assignments, detention during and after school hours, use of alternative educational environments, behavior contracts, suspension, or expulsion.

Grounds for Suspension and Expulsion

A student may be suspended or expelled for prohibited misconduct if the act is related to school activity or school attendance occurring at any time including but not limited to: a) while on school grounds; b) while going to or coming from school; c) during the lunch period, whether on or off the school campus; d) during, going to, or coming from a school-sponsored activity.

Discretionary Suspension Offenses. Students may be suspended for any of the following acts when it is determined the pupil:

- a) Caused, attempted to cause, or threatened to cause physical injury to another person.
- b) Willfully used force or violence upon the person of another, except self-defense.
- c) Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code 11053- 11058, alcoholic beverage, or intoxicant of any kind.
- d) Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid substance or material and represented same as a controlled substance, alcoholic beverage or intoxicant.
- e) Committed or attempted to commit robbery or extortion.
- f) Caused or attempted to cause damage to school property or private property, which includes, but is not limited to, electronic files and databases.
- g) Stole or attempted to steal school property or private property, which includes, but is not limited to, electronic files and databases.
- h) Possessed or used tobacco or products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. This section does not prohibit the use of his or her own prescription products by a pupil.
- i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.

k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties.

(1) This section shall apply to pupils in any of grades 9 to 12, inclusive.

l) Knowingly received stolen school property or private property, which includes, but is not limited to, electronic files and databases.

m) Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

n) Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.

o) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. p) Engaged in, or attempted to engage in hazing. For the purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this section, “hazing” does not include athletic events or school-sanctioned events.

q) Made terrorist threats against school officials and/or school property, which includes, but is not limited to, electronic files and databases. For purposes of this section, “terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school property, which includes, but is not limited to, electronic files and databases, or the personal property of the person threatened or his or her immediate family.

r) Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this section, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive.

s) Caused, attempted to cause, threaten to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 233 of the Education Code. This section shall apply to pupils in any of grades 4 to 12, inclusive.

t) Intentionally harassed, threatened, or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive). Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act.

1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a student or group of students which would be deemed hate violence or harassment, threats, or intimidation, which are directed toward one or more students that have or can be reasonably predicted to have the effect of one or more of the following: i. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with exceptional needs) or students in fear of harm to that student’s or those students’ person or property. ii. Causing a reasonable student to experience a substantially detrimental effect on his or her physical or mental health. iii. Causing a reasonable student to experience substantial interference with his or her academic performance. iv. Causing a reasonable

student to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by the Charter School.

2) "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication devices, computer, or pager, of a communication, including, but not limited to, any of the following: i. A message, text, sound, video, or image. ii. A post on a social network Internet Web site including, but not limited to: (a) Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (1) above. (b) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in subparagraph (1) above. "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated. (c) Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (1) above. "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile. iii. An act of cyber sexual bullying. (a) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (i) to (iv), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, seminude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act. (b) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities. 3) Notwithstanding subparagraphs (1) and (2) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

v) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (1)(a)- (b). w) Possessed, sold, or otherwise furnished any knife unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.

Non-Discretionary Suspension Offenses: Students must be suspended and recommended for expulsion for any of the following acts when it is determined the pupil:

- a) Possessed, sold, or otherwise furnished any firearm, explosive, or other dangerous object unless, in the case of possession of any object of this type, the students had obtained written permission to possess the item from a certificated school employee, with the Executive Director or designee's concurrence.
- b) Brandishing a knife at another person.
- c) Unlawfully selling a controlled substance listed in Health and Safety Code Section 11053, et seq.
- d) Committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code Section 48900(n)

Discretionary Expellable Offenses: Students may be recommended for expulsion for any of the following acts when it is determined the pupil:

- a) Caused, attempted to cause, or threatened to cause physical injury to another person.
- b) Willfully used force or violence upon the person of another, except self-defense.
- c) Unlawfully possessed, used, or otherwise furnished, or was under the influence of any controlled substance, as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage, or intoxicant of any kind.

- d) Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code Sections 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid substance or material and represented same as a controlled substance, alcoholic beverage or intoxicant.
- e) Committed or attempted to commit robbery or extortion.
- f) Caused or attempted to cause damage to school property or private property, which includes, but is not limited to, electronic files and databases.
- g) Stole or attempted to steal school property or private property, which includes, but is not limited to, electronic files and databases.
- h) Possessed or used tobacco or products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. This section does not prohibit the use of his or her own prescription products by a pupil.
- i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code Section 11014.5.
- k) Knowingly received stolen school property or private property, which includes, but is not limited to, electronic files and databases.
- l) Possessed an imitation firearm, i.e.: a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- m) Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
- n) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. o) Engaged in, or attempted to engage in hazing. For the purposes of this subdivision, “hazing” means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this section, “hazing” does not include athletic events or school-sanctioned events.
- p) Made terrorist threats against school officials and/or school property, which includes, but is not limited to, electronic files and databases. For purposes of this section, “terroristic threat” shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school property, which includes, but is not limited to, electronic files and databases, or the personal property of the person threatened or his or her immediate family. q) Committed sexual harassment, as defined in Education Code Section 212.5. For the purposes of this section, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive.
- r) Caused, attempted to cause, threaten to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 233 of the Education Code. This section shall apply to pupils in any of grades 4 to 12, inclusive.
- s) Intentionally harassed, threatened, or intimidated school personnel or volunteers and/or a student or group of students to the extent of having the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or volunteers and/or student(s) by creating an intimidating or hostile educational environment. This section shall apply to pupils in any of grades 4 to 12, inclusive. t) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act. 1) “Bullying” means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and

including one or more acts committed by a student or group of students which would be deemed hate violence or harassment, threats, or intimidation, which are directed toward one or more students that have or can be reasonably predicted to have the effect of one or more of the following: i. Placing a reasonable student (defined as a student, including, but is not limited to, a student with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with exceptional needs) or students in fear of harm to that student's or those students' person or property. ii. Causing a reasonable student to experience a substantially detrimental effect on his or her physical or mental health. iii. Causing a reasonable student to experience substantial interference with his or her academic performance. iv. Causing a reasonable student to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by the Charter School. 2) "Electronic Act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication devices, computer, or pager, of a communication, including, but not limited to, any of the following: i. A message, text, sound, video, or image. ii. A post on a social network Internet Web site including, but not limited to: (a) Posting to or creating a burn page. A "burn page" means an Internet Web site created for the purpose of having one or more of the effects as listed in subparagraph (1) above. (b) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in subparagraph (1) above. "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated. (c) Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (1) above. "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile. iii. An act of cyber sexual bullying. (a) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (i) to (iv), inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, seminude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act. (b) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities. 3) Notwithstanding subparagraphs (1) and (2) above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

u) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (3)(a)- (b). v) Possessed, sold, or otherwise furnished any knife unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the Principal or designee's concurrence.

Non-Discretionary Expellable Offenses: Students must be recommended for expulsion for any of the following acts when it is determined pursuant to the procedures below that the pupil:

- a) Possessed, sold, or otherwise furnished any firearm, explosive, or other dangerous objects unless, in the case of possession of any object of this type, the students had obtained written permission to possess the item from a certificated school employee, with the Principal or designee's concurrence.
- b) Brandishing a knife at another person.
- c) Unlawfully selling a controlled substance listed in Health and Safety Code Section 11053, et seq.
- d) Committing or attempting to commit a sexual assault or committing a sexual battery as defined in Education Code Section 48900(n) If it is determined by the Administrative Panel and/or Board of Directors that a student has brought a firearm or destructive device, as defined in Section 921 of Title 18 of the United States Code, on to campus or to have possessed a firearm or dangerous device on campus, the student shall be expelled for one year, pursuant to the Federal Gun-Free Schools Act of 1994. In such instances, the

pupil shall be provided due process rights of notice and a hearing as required in this policy. The term “firearm” means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device. Such term does not include an antique firearm. The term “destructive device” means (A) any explosive, incendiary, or poison gas, including but not limited to: (i) bomb, (ii) grenade, (iii) rocket having a propellant charge of more than four ounces, (iv) missile having an explosive or incendiary charge of more than one-quarter ounce, (v) mine, or (vi) device similar to any of the devices described in the preceding clauses.

Suspension Procedure

Suspensions shall be initiated according to the following procedures:

1. Suspension shall be preceded, if possible, by a conference conducted by the Principal or designee with the student and his or her parent and, whenever practical, the teacher, supervisor, or River Islands Academies employee who referred the student to the Principal or designee. The conference may be omitted if the Principal or designee determines that an emergency situation exists. An “emergency situation” involves a clear and present danger to the lives, safety, or health of students or River Islands Academies personnel. If a student is suspended without this conference, both the parent/guardian and the student shall be notified of the student’s right to return to school for the purpose of a conference. At the conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against him or her and shall be given the opportunity to present his or her version and evidence in his or her defense, in accordance with Education Code Section 47605(c)(5)(J)(i). This conference shall be held within two (2) school days, unless the pupil waives this right or is physically unable to attend for any reason including, but not limited to, incarceration or hospitalization. No penalties may be imposed on a pupil for the failure of the pupil’s parent or guardian to attend a conference with school officials. Reinstatement of the suspended pupil shall not be contingent upon attendance by the pupil’s parent or guardian at the conference.

2. Notice to Parents/Guardians

At the time of the suspension, an administrator or designee shall make a reasonable effort to contact the parent/guardian by telephone or in-person. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension and the date of return following suspension. This notice shall state the specific offense committed by the student. In addition, the notice may also state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may request that the parent/guardian respond to such requests without delay.

3. Suspension Time Limits/Recommendation for Expulsion Suspensions, when not including a recommendation for expulsion, shall not exceed five (5) consecutive school days per suspension. Upon a recommendation of expulsion by the Principal or designee, the pupil and the pupil’s guardian or representative will be invited to a conference to determine if the suspension for the pupil should be extended pending an expulsion hearing. In such instances when the Charter School has determined a suspension period shall be extended, such extension shall be made only after a conference is held with the pupil or the pupil’s parents unless the pupil and the pupil’s parents fail to attend the conference. This determination will be made by the Principal or designee upon either of the following: 1) the pupil’s presence will be disruptive to the education process, or 2) the pupil poses a threat or danger to others. Upon either determination, the pupil’s suspension will be extended pending the results of an expulsion hearing.

4. Homework Assignments During Suspension

In accordance with Education Code Section 47606.2(a), upon the request of a parent, a legal guardian or other person holding the right to make education decisions for the pupil, or the affected pupil, a teacher shall provide to a pupil in any of grades 1 to 12, inclusive, who has been suspended from school for two or more school days, the homework that the pupil would otherwise have been assigned. In accordance with Education Code Section 47606.2(b), if a homework assignment that is requested according to Section 47606.2(a) and turned into the teacher by the pupil either upon the pupil's return to school from suspension or within the timeframe originally prescribed by the teacher, whichever is later, is not graded before the end of the academic term, that assignment shall not be included in the calculation of the pupil's overall grade in the class.

Authority to Expel

As required by Education Code Section 47605(c)(5)(J)(ii), students recommended for expulsion are entitled to a hearing adjudicated by a neutral officer to determine whether the student should be expelled. The procedures herein provide for such a hearing and the notice of said hearing, as required by law. A student may be expelled either by the neutral and impartial Board of Directors following a hearing before it or by the Board of Directors upon the recommendation of a neutral and impartial Administrative Panel to be assigned by the Board as needed. The Administrative Panel shall consist of at least three members who are certificated and neither a teacher of the pupil or a member of the Board of Directors. Each entity shall be presided over by a designated neutral hearing chairperson. The Administrative Panel may recommend expulsion of any student found to have committed an expellable offense, and the Governing Board shall make the final decision.

Expulsion Procedures

Students recommended for expulsion are entitled to a hearing to determine whether the student should be expelled. Unless postponed for good cause, the hearing shall be held within thirty (30) school days after the principal or designee determines that the pupil has committed an expellable offense. In the event an Administrative Panel hears the case, it will make a recommendation to the Board for a final decision whether to expel. The hearing shall be held in closed session (complying with all pupil confidentiality rules under FERPA) unless the pupil makes a written request for a public hearing in open session three (3) days before the date of the scheduled hearing. Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least ten (10) calendar days before the date of the hearing. Upon mailing the notice, it shall be deemed served upon the pupil. The notice shall include:

1. The date and place of the expulsion hearing;
2. A statement of the specific facts, charges, and offenses upon which the proposed expulsion is based;
3. A copy of the school's disciplinary rules which relate to the alleged violation;
4. Notification of the student's or parent/guardian's obligation to provide information about the student's status at River Islands Academies to any other school district or school to which the student seeks enrollment;
5. The opportunity for the student and/or the student's parent/guardian to appear in person or to employ and be represented by counsel or a non-attorney advisor;
6. The right to inspect and obtain copies of all documents to be used at the hearing;
7. The opportunity to confront and question all witnesses who testify at the hearing;
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf including witnesses.

Prohibition of Alcohol, Tobacco, Other Drugs, and Gang-Related Activity

River Islands Academies will follow the Education Code to the maximum extent as related to drugs, alcohol, tobacco, and gang activity. It is a safe and secure environment where students have the right to learn and be productive.

Harassment/Bullying

Education Code 48900.2, 48900.3, 48900.4

River Islands Academies is committed to providing a safe learning environment for students, employees, volunteers, and patrons. Harassment of any student or staff member by another student or staff member is strictly prohibited and should be reported to the school authority. The school will treat allegations of harassment seriously and will review and investigate such allegations in a prompt, confidential, and thorough manner.

Harassment occurs when an individual is subjected to a hostile treatment or environment because of the individual's race, creed, color, national origin, physical disability, or gender. Harassment can occur at any time during school hours or school-related activities. It includes, but is not limited to, any or all of the following: 1) Verbal Harassment; 2) Cyber Harassment; 3) Physical Harassment; 4) Sexual Harassment

Closed Campus

River Islands Academies are closed campuses. All students are required to remain on school grounds during the regularly scheduled school day, including the lunch period. It is unlawful for anyone to take a student away from school during the regular school day without parent/guardian permission and notification of the school office. Only a parent/guardian or individuals listed on the emergency contacts may sign the student out of school. Parents who have completed the volunteer process are welcome to have lunch in the multi-purpose room with their child.

Smoking

State of California law prevents anyone from smoking on school premises. Please extinguish cigarettes, cigars, and pipes before entering our parking lot/driveways.

School Safety Plan

The school safety plan is on file in the school office. This plan is developed yearly with the help of the City of Lathrop and the Lathrop-Manteca Fire District.

Requirements for Eighth Grade Promotion

To be eligible to participate in the promotion exercises and/or receive an eighth-grade certificate, a pupil shall:

- a. pass all School required eighth-grade minimum local assessments, or, in the case of a special education pupil, must pass differential standards of the eighth-grade minimum local assessments;**
- b. not be under disciplinary action for severe infractions of school rules or policies as determined by the Administration;
- c. maintain a 1.0 cumulative grade point average in the following subjects during 8th grade: Math, Science, Social Science, Language Arts, and Physical Education;
- d. No F's in the third trimester of the 8th-grade year;

e. demonstrate through the last trimester, a consistent effort toward maintaining continuous satisfactory behavior and grade point average;

f. receive no more than two “1’s” in citizenship during the eighth-grade year;

g. have no more than one recorded offense which results in suspension.

**Special education/EL pupils must meet the IEP/ILP requirements in lieu of passing eighth-grade minimum local assessments to qualify for a certificate of completion.

When a pupil has demonstrated substantial improvement, the Administration may waive areas c, d, e, f, and/or g above.

Pupils who have not met the academic, citizenship and attendance requirements shall be reviewed by a committee to determine appropriate placement for the following year.

Eighth-Grade Activities

Pupils who meet the academic, citizenship, and attendance requirements are normally eligible to participate. Any pupil who does not meet the academic requirements and wishes to participate may request a review. Behavior or action committed by a pupil, which is deemed by the Administration to be serious, can result in the pupil's exclusion from eighth-grade activities.

Dress Code for Promotion Ceremony

All students will wear gowns during the promotion ceremony. Students are not to wear flip flops, jeans, or shorts. All clothing and shoes need to be appropriate for a school function. Black or brown athletic shoes are permissible.

Girls- No low cut clothing or bare midriff. keep in mind when selecting dress shoes that stairs must be climbed during the ceremony.

Boys- Dress collared shirts, ties, solid colored polo shirts and dress pants would be appropriate. (No T Shirts) Sweaters, sport coats, or suits may be worn.

Non-discrimination Policy

River Islands Academies (River Islands Academies) shall not discriminate based on the characteristics listed in Education Code 220 (actual or perceived disability, gender, nationality, race, or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes outlined in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

Students, parents, guardians, or any other individuals having questions or concerns regarding River Islands Academies’s “Discrimination Harassment Policy” or who wish to file a discrimination or harassment complaint should follow River Islands Academies’s “Discrimination Harassment Complaint Procedure” and should contact the Executive Director at the school.

Grading

Kindergarten through 8th grade will have Common Core and State Standards-based report cards.

3rd grade through 8th grade will report letter grades. Progress Reports will be issued mid-trimester for all students.

Student Success

If stakeholders (student, parent, or teacher) have concerns regarding social or academic progress:

Stage One

- Initiate discussion among stakeholders
- Develop a Student Improvement Plan to support the student

- Communicate the plan to all stakeholders
- Give time for the strategies to work
- Re-meet with stakeholders to assess progress (if adequate progress is not achieved move to stage two)

Stage Two

- The teacher initiates the Student Success Team (SST) paperwork
- Parent meets with SST
- SST plan is developed
- Monitor, adjust, and evaluate the success of the plan

Suggestions and Complaint Process

All suggestions and complaints should be constructive and be in line with the values, mission, and philosophy of the school. Staff members are open to the opinions of parents who would like to contribute in this positive way. Parents may approach appropriate staff members directly and offer suggestions. If the suggestion cannot be dealt with at that level, the staff member will relay the suggestion to the school administration.

Formal Complaint Process:

- Put your complaint in writing
- To the best of your knowledge, make sure that all statements are true and accurate
- Return your written complaint to the school office

Please note the content of formal complaints made against personnel will be shared with the employee as required by policy and law.

UCP Annual Notice

River Islands Academies

For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties

River Islands Academies has the primary responsibility for compliance with federal and state laws and regulations. We have established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees, and the non-compliance of our Local Control and Accountability Plan (LCAP).

We will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as outlined in Penal Code section 422.55 or based on a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the LEA, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Adult Education

- After School Education and Safety
- Agricultural Vocational Education
- American Indian Education Centers and American Indian Early Childhood Education Program
- Assessments
- Career Technical Education
- Child Care and Development Programs including state preschool
- Consolidated Categorical Programs
- Discrimination, Harassment, Intimidation, and Bullying
- Foster and Homeless Youth
 - Local Control Funding Formula and Local Control Accountability Plans
- Migrant Education
- NCLB Titles I-VII
- Nutrition Services - USDA Civil Rights
- Regional Occupational Centers and Programs
- School Facilities
- Special Education
- Tobacco-Use Prevention Education Program
- Unlawful Pupil Fees

Pupil fees and/or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

UCP Annual Notice

River Islands Academies

A pupil fee includes, but is not limited to, all of the following:

- 1 A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
- 2 A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- 3 A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Complaints other than issues relating to pupil fees must be filed in writing with the following designated to receive complaints:

Name or title: Principal Unit or office: River Islands Academies #2 Address: 1175 Marina Dr. Lathrop, CA 95330 Phone: (209) 229-4700 E-mail address:

A pupil fees complaint is filed with ***River Islands Academies*** and/or the principal of a school.

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The LEA person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and accordance with local procedures adopted under section 4621.

The complainant has a right to appeal our Decision of complaints regarding specific programs, pupil fees, and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our Decision.

The complainant is advised of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable.

A copy of our UCP complaint policies and procedures is available free of charge. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

*Education is the most powerful weapon which you can use to change the world –
Nelson Mandela*

Alone we can do so little, together we can do so much – Helen Keller

Stronger Together!

*Wishing you a wonderful year of learning!
- River Islands Academies Staff*

Appendices
STUDENT and FAMILY HANDBOOK
2020-2021

River Islands Technology Academy
“COLLEGE BOUND”



River Islands Technology Academy
1175 Marina Dr.
Lathrop, CA 95330
209-229-4700

Office Hours: 8:00 AM – 4:30 PM

Executive Director
Brenda L. Scholl

Principal
Michelle Crippen

Assistant Principal
Angel Mendoza

Program Administrator
Amanda Damm

Appendix A Staff Roster

Last Name	First Name	Position	E-mail
Gomez	Lexie	Kindergarten	lgomez@riacademies.net
Morton	Tara	Kindergarten	tmorton@riacademies.net
Radke	Julie	Kindergarten	jradke@riacademies.net
Wilson	Carly	Kindergarten	cawilson@riacademies.net
English	Madison	First	menglish@riacademies.net
Galicia	Breanna	First	bgalicia@riacademies.net
Simon	Summer	First	ssimon@riacademies.net
Stellini	Savannah	First	sstellini@riacademies.net
Williams	Cierra	First	cwilliams@riacademies.net
Brasfield	Dina	Second	dbrasfield@riacademies.net
Brooks	Christine	Second	cbrooks@riacademies.net
Dettman	Ellen	Second	edettman@riacademies.net
Kelley	Amy	Second	amkelley@riacademies.net
Joseph	Ariane	Second	ajoseph@riacademies.net
Abney	Jillian	Third	jabney@riacademies.net
Cook	Stephanie	Third	stcook@riacademies.net
Kott	Monica	Third	mkott@riacademies.net
Lindsey	Kellie	Third	klindsey@riacademies.net
Crawford	Taylor	Third	tcrawford@riacademies.net
Cutter	April	Fourth	acutter@riacademies.net
Areias	Emanuel	Fourth	eareias@riacademies.net
Drachenberg	Jessica	Fourth	jdrachenberg@riacademies.net
Reeves	Alexandria	Fourth	areeves@riacademies.net
DeFreitas	Hailey	Fifth	hdefreitas@riacademies.net
Lake	Breanna	Fifth	blake@riacademies.net
Marquez	Belinda	Fifth	bmarquez@riacademies.net
Kuczma	Sarah	Fifth	skuczma@riacademies.net
Anderson	Joshua	Middle School	janderson@riacademies.net
Bylow	Ron	Middle School	rbylow@riacademies.net
DeGroot	Megan	Middle School	mdegroot@riacademies.net
Goodwin	Randy	Middle School	ragoodwin@riacademies.net

Lobo	Ambrosia	Middle School	alobo@riacademies.net
Hardenbrook	Nick	Middle School	nhardenbrook@riacademies.net
Heskett	Jarett	Middle School	jheskett@riacademies.net
Maderos	Unaiza	Middle School	umaderos@riacademies.net
McCullough	Rebecca	Middle School	rmccullough@riacademies.net
Neutze	Cynthia	Middle School	cneutze@riacademies.net
Seibert	Nicole	Middle School	nseibert@riacademies.net
Wagner	Ryan	Middle School	rwagner@riacademies.net
Brown	Jeremy	Music	jbrown@riacademies.net
Adams	Katrina	Education Specialist	kaadams@riacademies.net
Thum	Hailee	Education Specialist	hthum@riacademies.net
Reis	Jennie	Education Specialist	jreis@riacademies.net
Darbee	Melissa	Intervention Support	mdarbee@riacademies.net
Scholl	Brenda	Executive Director	bscholl@riacademies.net
Crippen	Michelle	Principal	mcrippen@riacademies.net
Mendoza	Angel	Assistant Principal	anmendoza@riacademies.net
Damm	Amanda	Program Administrator	adamm@riacademies.net
Condit	Kristen	Coordinator of HR and Compliance	kwcondit@riacademies.net
Donaldson	Dawn	Business and Operations Manager	ddonaldson@riacademies.net
Johnson	Krista	IT/Data Support Specialist	kjohnson@riacademies.net
Deffner	Sydney	Office Technician	sdeffner@riacademies.net
Garza	Monica	Office Technician	mgarza@riacademies.net
Silva	Veronica	Office Technician	vsilva@riacademies.net
Red	Jessica	School Nurse	jred@sjcoe.net

Appendix B Bell Schedule

River Islands Technology Academy Distance Learning Schedule ***Subject to Change***			
*Kinder/First (August 13th-21st ONLY)		*Kindergarten- Change of Schedule August 24th	
MTThF		MTThF	
8:30-9:20	Group A	8:30- 9:20	Group One
9:30-10:20	Group B	9:30- 10:20	Group Two
10:30-11:20	Group C	10:30- 11:15	Group A
11:30 – 12:30	Lunch	11:30- 12:15	Group B
12:30–1:30	Individual Assessments	12:15- 1:00	Lunch
2:00- 2:30	Office Hours	1:00- 1:45	Group C
		2:00- 2:30	Office Hours
Wednesday**		Wednesday**	
8:30 – 9:30	All	8:30- 9:30	All
10:00-12:30	Assessments/Small Group Intervention	10:00- 12:30	Assessments/Small Group Instruction
*1st Grade- Change of Schedule Aug. 24th		*2nd & 3rd Grades	
MTThF		MTThF	
8:30- 9:30	All <small>build up to one hour, Schedule TBD</small>	9:00- 10:00	All
9:45- 10:30	Group A	10:20- 11:20	All
10:45- 11:30	Group B	11:20- 12:15	Lunch
11:30- 12:15	Lunch	12:15- 1:00	Group A
12:15- 1:15	All <small>build up to one hour, Schedule TBD</small>	1:15- 2:00	Group B
1:30- 2:00	Small Groups/ Tutoring	2:00- 2:30	Office Hours
2:00- 2:30	Office Hours		
Wednesday**		Wednesday **	
8:30 – 9:30	All	9:00- 10:00	All
10:00-12:30	Assessments/Small Group Intervention	10:20- 11:20	All
		11:30- 12:30	Small Group/Intervention
4th & 5th Grades		6th- 8th Grades	
MTThF		MTThF	
9:00- 10:15	All	9:00- 10:15	Session 1
10:15- 10:30	Break	10:15- 10:30	Break
10:30- 11:45	All	10:30- 11:45	Session 2
11:45- 12:20	Lunch	11:45- 12:30	Lunch
12:30- 1:30	All	12:30- 1:45	Session 3
2:00- 2:30	Office Hours	2:00- 2:30	Office Hours
Wednesday **		Wednesday **	
9:00- 10:00	All	9:00- 10:00	All
10:20- 11:20	All	10:20- 11:20	All
11:30- 12:30	Small Group/Intervention	11:30- 12:30	Small Group/Intervention

**In grades K-3 Groups will be assigned by teachers and may be adjusted*

***Professional Development- All Staff- Every Wednesday 1:15- 4:00pm*

Appendix C Uniform Policy

Uniforms



River Islands Academies is a school of choice and requires that all students must comply with the school's uniform policy. Students who are not in uniform may be excluded from recess and parents will be notified. The staff does not want to spend time monitoring uniforms.

- Pullover jackets and sweatshirts are not allowed, except on Friday
- Jackets with writing over 2 inches example, Abercrombie, Old Navy, Nike are not allowed
- Uniform colors consist of Burgundy, Black, Grey, and White ONLY. Please consult the River Island Technology Academy website for details
- All uniforms (including shoes, sock, shoelaces, hats, and jackets) are to be school colors, clean, maintained, and appropriately sized. Uniforms are required Monday-Thursday
- Leggings must be in school color and worn under a uniform skirt. Leggings are not approved uniform pants.
- Uniforms must be purchased through a school-approved vendor, and the specific clothing must be school approved as well
- If an item of clothing, hair, or accessory becomes a safety issue or a distraction from learning, the student may be asked to remove the article or substitute with something more appropriate
- All shorts, skirts, dresses, and pants may not sag and need to be an appropriate size so as to not expose a student's undergarments.
- Administration reserves the right to determine which clothing is inappropriate and update the dress code as needed at any time
- Rolling backpacks are NOT allowed without medical documentation
- Please put your child's name on backpacks, coats, sweaters, etc...

School Spirit Day - Friday

Fridays will be the day River Islands Technology shows their school spirit.

On Friday students may wear:

- 1) Uniform
- 2) Spirit wear T-Shirt and River Islands Academies sweatshirts
- 3) College shirts and College sweatshirts
- 4) Jeans at the waist, no holes. Acceptable jean colors are: blue, white, black, grey and River Islands Academies burgundy
- 5) Pullover hoodie River Islands Academies/College sweatshirts are only allowed on Fridays – **No other pull-over hoodies are allowed**
- 6) Shorts must be of the longer length, similar to the length of the uniform shorts
- 7) Shoes must have a heel strap and be appropriate for a daily school activity. Shoe color is optional as long as it does not distract from the educational environment.

Note: No logos, Nike, Abercrombie, etc. larger than 2 inches.

The administration reserves the right to update the dress code as needed at any time.

Appendix D

Site Specific Procedures

School Office



The school office is open Monday through Friday, 8:00 AM to 4:30 PM



Raptor Roar

The Raptor Roar is a digital newsletter and is one of the most important tools of communication between school and home. Our newsletter is sent home every month and includes general information of importance to our school as well as a calendar of upcoming events. The newsletter is also posted on our website (www.riacademies.net) and the RiAcademies App (available on your phones app store).

School Colors and Mascot



Our school colors are burgundy, black, grey, and white. The school mascot is the Mighty Raptor!



Parent Booster Club

Our Parent Booster Club sponsors many worthwhile activities throughout the year. The Booster Club fundraising and volunteer efforts help support programs such as field trips, assemblies, classroom materials, and much more. Enjoyable fundraising activities not only provide for the cost of educational activities but also provide a social atmosphere for getting acquainted with neighbors and school staff. The specific meeting dates, times, and topics are announced in the school website and the Raptor Roar. We are always open to new ideas and suggestions, and we welcome your support.

Student Volunteers



High school and college students are encouraged to volunteer at RiTechA. Students can volunteer for community service hours in many different ways. Please contact the school office for areas of need. When volunteering, please remember to follow school dress codes and cell phone policies. All students must be approved by the administration prior to volunteering.



Lost and Found

Lost and found items are kept in the multipurpose room. Intermittent announcements are made throughout the trimester for lost and found "student pick up." We make announcements to remind students and families to look through the lost and found items. At the end of the school year, any

unclaimed items will be donated to charity.

Library Books



All children are encouraged to check out and take home books from the River Islands Technology Academy Library. We ask for your cooperation in seeing that your child takes care of these books and returns them by the due date.

1. Remind your child to have clean hands when reading books, to use a bookmark, and to turn the page from the upper right-hand corner.
2. Send damaged books to the school for repair. **Please do not mend library books at home.**
3. Help your child find a safe place for his/her library book that is out of reach of pets or younger siblings. Keep books away from all food and beverages.
4. **Remind your child to return books on time.** If books are not brought back the following week, your child will not be able to check out a book until all checked out books are returned or renewed.
5. In order to **renew a book**, your child **MUST** bring the book to the library to renew. Books will not be renewed if they are not in your child's possession on their library day.
6. **If books are damaged (beyond repair) or lost, you will be asked to pay for the book.** Books are expensive and with our newer collection, lost books will cost more to replace.
7. If a book is not returned or renewed after **two weeks**, your child will receive an **OVERDUE NOTIFICATION LETTER**. After the 4th week of a book not being returned or renewed, your child will receive a **BILL AND FINE** and will be asked to pay for the book replacement.
8. All bills must be settled by the last day of school in order to receive a Report Card.



Accelerated Reader 1st – 5th Grade

Accelerated Reader is a program designed to motivate students to read while allowing them to move at their own pace and level of ability. Students read books from a list of 150,000 Accelerated Reader titles and take a computerized test to check their comprehension. Incentives are based on points and students are recognized for reaching different levels of achievement in the program.

Students who reach their trimester goal are able to participate in an AR Party and are awarded a brag tag for their accomplishments.

Awards



Awards are given to students each trimester at Trimester Awards Assemblies. There are a variety of awards that can be earned by students:

- Attendance Awards- Perfect Attendance can be earned for being at school every day all day for the entire trimester. Excellent Attendance recognizes students who only had one absence or tardy for the trimester.
- PRIDE Awards are determined by the classroom teacher and are given to no more than five students for citizenship, academics, improvement, etc.
- Honor Roll Awards are presented to students in grades 3rd-8th:

- Bronze Honor Roll 3.0-3.5 GPA
- Silver Honor Roll 3.6-3.9 GPA
- Gold Honor Roll 4.0 GPA
- Academic Team Awards are given to students who participated in RiTechA Academic Competitions including; Pentathlon, Science Olympiad, Math Tournament, Spelling Bee
- Sports Awards- Given to players of afterschool sports programs
- State Testing- Awards are given out each year for perfect scores on state testing
- Brag Tags are earned for a variety of things, i.e. Playing on a team, participating in school events, classroom activities, etc.
- Pins are presented to students for Pride Awards and Cumulative Awards. Pins may be saved and worn on graduation gowns during the 8th Grade Promotion Ceremony.



Technology

Responsible Use Agreements to be signed at the start of each school year:

I understand that the use of this electronic information resource is for educational purposes. I recognize RiTechA has initiated reasonable safeguards to filter and monitor inappropriate materials. I understand that although RiTechA has taken steps to filter and monitor student access while on the RiTechA network, it is impossible to filter all controversial materials. I further recognize that if my child does not abide by the terms and conditions of appropriate use that consequences will be instituted.

*The parent/guardian shall agree to not hold the school responsible for materials acquired by the student on the system, for violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users. **When a device leaves the RiTechA campus, the network is unfiltered.** It then becomes the responsibility of the parent/guardian to monitor internet usage.*

I realize that by signing on the signature line, my child will be using Google Apps for Education and will be given an Educational Google Applications account and that the information is stored by this web tool, as well as others, might not reside on local servers. I grant permission for my child to use web tools and the Internet appropriate for education purposes, and am responsible for the safekeeping of the device, i.e. replace lost or damaged devices.

Play Equipment Guidelines



Play Structures

Play with SAFETY in mind at all times. Students are always to walk in the playground equipment area. Those running will be removed from the area.

Parallel Bars:

- Only one student can swing across the bars at a time
- Students may not sit or stand on top of the bars
- Students on the ground are not to interfere with students on the bars

Slide:

- Students may only go down the slides seated on their bottom and facing forward
- They may not climb up the slides and may only use the slide one at a time

Tetherball Rules:

- Tetherball is a game for two opposing players

- The two players stand on opposite sides of the pole
- Do not crossover into your components designated area or you are OUT!
- Each player tries to hit the ball one way; one clockwise and one counterclockwise. Hitting with the fist or an open hand ONLY!
- The game ends when one player manages to wind the ball all the way around the pole so that it is stopped by the rope
- Winner must switch with another player after winning 2 rounds
- No throwing the ball
- No ropesies or boppies

Wall-Ball Rules

How to Play:

- 2 players at a time
- The game begins when one player serves the ball by hitting/throwing the ball against the wall
- The receiving player must let the ball hit the wall and bounce once before returning it
- The player can then return the ball by hitting it and reaching the wall in one bounce off the ground
- Play continues until the ball:
 - Bounces on a line or outside the boundaries
 - Hits the wall without bouncing off the ground
 - Bounces twice before it is returned
- When a player stops the play, s/he goes to the end of the line and a new player comes into the game
- The remaining player is the server and begins the next game
- If you want to play you need to line up on the white outside line. The student closest to the wall is the next player to enter the game

Variations (for younger students):

- For lower skilled players, allow them to catch and return the ball

Four-Square Rules

Play: One player starts the game standing inside the server's square (1) by bounding the ball once and hitting it into the square. The ball must be hit with both hands at the same time. The ball must bounce only once, in a square before it is returned. A player, who misses the ball or fouls, must move to the end of the waiting line and allow another student to take their place. All other players move up in rotation **CLOCKWISE**. If there are no students waiting, the person may stay in play. The object of the game is to get another player out and move up to the server's square.

Fouls:

- Hitting the ball more than once prior to its return
- Failing to hit the ball with both hands at the same time
- Failing to hit the ball with open hands
- Catching or blocking the ball
- Bouncing the ball on a line or out of the court
- Failing to return the ball to another square
- Being hit by the ball

Penalty:

A player who commits any foul moves out of the square to the end of the waiting line.

Other Rules:

The first person waiting is the judge and decides on close plays.
Maximum - 2 games in a row; no exceptions.

Basketball Rules

Everyone playing basketball should be considerate of others. There will be no foul language, pushing, or shoving. It is to be a friendly, non-competitive game. No score is kept.

Half-court: Only 10 students, divided evenly, can play at one time. If at any time more than 10 students wish to play basketball, the teams will need to divide and play half-court. If 10 or less are playing, then you may play full court.

You may not say, "You can't play." If you don't wish to play ball with a person who chooses to play, then you must find something else to do, even if he/she was there first. It's not a private court.

Man to Man Defense ONLY

5-second throw-in

Not Permitted:

- Double-teaming
- Zone defense
- Jewelry or open-toe shoes on the court
- Unsportsmanlike conduct
- Taunting
- Throwing elbows
- Fighting
- Swearing
- Arguing with the yard supervisor or teacher on duty
- Pushing

When the bell rings, the game ENDS.

Kickball Rules

Kickball is played with a rubber ball on a field with 4 bases arranged on the corners of a diamond-shaped "infield". The rules and player positions for kickball are closely related to those of baseball/softball. There is an "infield" and an "outfield". The infield contains the positions that involve the bases, while the outfield is mainly designated to catching or retrieving the ball when it is kicked out of the infield.

Actual playing positions vary depending on the number of children that are actually playing. If there are only a few children playing, the positions are usually spread out. If there are a good number of players, ideally children position themselves to cover the infield and the remaining students play the outfield.

The pitcher rolls a kickable ball (maximum of four times including foul balls) **(foul ball is kicked outside of the line through the home plate and either first or third base)** towards their catcher, the "kicker" kicks the ball with their foot, then runs to first base, becoming a runner.

A runner is out if any of the following conditions are met:

- The ball is caught on the fly from the kick, without hitting the ground first, the kicker is out (a fly out)
- In the case of a flyout, any runner already on base who attempts to advance before the

ball is caught may themselves be counted out if the ball is returned to the base they were on before the ball was kicked

- A fielding player with the ball touches the base ahead of a runner who is forced to go to that base, because of an advancing runner behind him (a force out)
- A fielding player touches the runner directly with the ball while holding it (a tag out).
- "NO THROWING the BALL AT RUNNER"

Jump Rope Rules

- Jumping is allowed only in designated areas
- Jump ropes are to be used for jumping only – no playing horse or tug of war
- If anyone is abusing the jump rope rules, their rope can be taken by a yard supervisor

Football is not permitted during recess

Soccer on the Lake Yard is not permitted

Dismissal Procedures



Please inform the teacher of any changes to your student's dismissal location.

Gate #1: Drive-Thru near larger parking lot

Gate #4: Drive-Thru in front of school

Gate #2: Walk up near big playground

Gate #6: Walk up in front of school

Main Gate: Gate adjacent to office

Gate #8: Large gate near Middle School

NO SIBLING	Circle one below	
	Drive- Thru	Park & Walk
K	Gate #4	Gate #5 (Kinder Gate)
1 st	Gate #4	Gate #6
2 nd	Gate #1	Gate #2
3 rd	Gate #1	Gate #2
4 th	Gate #1	Gate #2
5 th	Gate #1	Gate #2
6 th – 8 th	Gate #4	Gate #6

WITH SIBLING	Circle one below	
	Drive- Thru	Park & Walk
K w/ OLDEST in 1 st	Gate #4	Gate #6
K-1 w/ OLDEST sibling in 2-3	Gate #1	Gate #2
K-3 w/ OLDEST sibling in 4-5	Gate #1	Gate #2
K-5 w/ OLDEST sibling in 6-8	Gate #4	Gate #6

OTHER	Circle one below	
After School Programs	GECAC	

	(Discovery Center)
K-8 Walk/Bike Home	Main Gate (near office)
6th - 8th Walk/Bike Home	Gate #8

Please choose ONE of the appropriate sections for your family and pick ONE GATE dismissal option for your child/children. All of your RiTechA children must be picked up from the same gate.

Appendices
STUDENT and FAMILY HANDBOOK
2020-2021

STEAM Academy
"COLLEGE BOUND"



STEAM Academy
18001 Commercial Dr.
Lathrop, CA 95330
209-229-4736

Office Hours: 7:30 AM – 4:00 PM

Executive Director
Brenda L. Scholl

Principal
Rechelle Pearlman

Assistant Principal
Tabatha Maxie

Appendix A- Staff Roster

Last Name	First Name	Position	E-mail
Koertzen	Lauren	Transitional Kindergarten	lkoertzen@riacademies.net
Crew	Melissa	Transitional Kindergarten	mcrew@riacademies.net
Downs	Nicole	Kindergarten	ndowns@riacademies.net
Knuth	Courtney	Kindergarten	cknuth@riacademies.net
Bassett	Maria	First	mbassett@riacademies.net
Bertao	Brittani	First	bbertao@riacademies.net
Saghbazarian	Melissa	First	mcsaghbazarian@riacademies.net
Hammond	Whitney	Second	whammond@riacademies.net
Leiva	Maureen	Second	mleiva@riacademies.net
Mast	Anna	Second	amast@riacademies.net
Crippen	Haley	Third	hcrippen@riacademies.net
Gomes	Devan	Third	dgomes@riacademies.net
Heisler	Sydney	Third	sheisler@riacademies.net
Pardee	Rudi	Fourth	rupardee@riacademies.net
Pricolo	Victoria	Fourth	vpriolo@riacademies.net
Wilson	Channa	Fourth	chwilson@riacademies.net
Garcia	Iris	Fifth	igarcia@riacademies.net
Jordan	Samantha	Fifth	sjordan@riacademies.net
Morse	Megan	Fifth	mmegan@riacademies.net
Burrows	Carrie	Sixth	cburrows@riacademies.net
Withers	Katie	Sixth	kwithers@riacademies.net
Komas	Kaileigh	Middle School	kkomas@riacademies.net
Murray	Danelle	Middle School	smurray@riacademies.net
Ofman	Faith	Middle School	fofman@riacademies.net
Rocha	Corwin	Middle School	crocha@riacademies.net
Saghbazarian	Steve	Middle School	ssaghbazarian@riacademies.net
Thompson	Rebekah	Middle School	rthomson@riacademies.net
Massey	Sean	Education Specialist	
Scholl	Brenda	Executive Director	bscholl@riacademies.net
Pearlman	Rechelle	Principal	rpearlman@riacademies.net
Maxie	Tabatha	Assistant Principal	tmaxie@riacademies.net
Ferreira	Elizabeth	Business Technician	elferreira@riacademies.org
Pereira	Debbie	School Secretary	dpereira@riacademies.net
Lopez	Andrew	School Site Technology	_andlopez@riacademies.net

Appendix B -Bell Schedules

2020-2021 STEAM Academy Bell Schedule

Regular Schedule	
<i>Kindergarten (320 Minutes) / 1K (180 minutes)</i>	
8:00 - 9:45	Class (70 Min.) All Students
9:45 - 10:00	Recess (15 Min.)
10:00 - 11:20	Class (95 Min.)
11:20	Dismissal for all TK students
11:20 - 12:00	Lunch (40 Min.) Kinder
12:00 - 1:30	Class (80 Min.)
1:30 - 1:45	Recess (15 Min.)
1:45 - 2:50	Class (75 Min.)
<i>Grade 1 (320 Minutes)</i>	
8:00 - 9:25	Class (85 Min.)
9:25 - 9:40	Recess (15 Min.)
9:40 - 11:00	Class (80 Min.)
11:00 - 11:40	Lunch (40 Min.)
11:40 - 1:20	Class (100 Min.)
1:20 - 1:35	Recess (15 Min.)
1:35 - 2:30	Class (55 Min.)
<i>Grade 2 (340 Minutes)</i>	
8:00 - 9:25	Class (85 Min.)
9:25 - 9:40	Recess (15 Min.)
9:40 - 11:30	Class (110 Min.)
11:30 - 12:10	Lunch (40 Min.)
12:10 - 1:20	Class (70 Min.)
1:20 - 1:35	Recess (15 Min.)
1:35 - 2:50	Class (75 Min.)
<i>Grade 3 (340 Minutes)</i>	
8:00 - 9:45	Class (105 Min.)
9:45 - 10:00	Recess (15 Min.)
10:00 - 11:40	Class (100 Min.)
11:40 - 12:20	Lunch (40 Min.)
12:20 - 1:40	Class (80 Min.)
1:40 - 1:55	Recess (15 Min.)
1:55 - 2:50	Class (55 Min.)
<i>Grades 4/ 5 (340 Minutes)</i>	
8:00 - 9:45	Class (105 Min.)
9:45 - 10:00	Recess (15 Min.)
10:00 - 12:00	Class (120 Min.)
12:00 - 12:40	Lunch (40 Min.)
12:40 - 1:40	Class (60 Min.)
1:40 - 1:55	Recess (15 Min.)
1:55 - 2:50	Class (55 Min.)
<i>Grades 6/7/8 (345 Minutes)</i>	
8:00 - 8:45	Class (45 Min.)
8:45 - 9:25	Class (40 Min.)
9:25 - 10:05	Class (40 Min.)
10:05 - 10:20	Recess (15 Min.)
10:20 - 11:00	Class (40 Min.)
11:00 - 11:40	Class (40 Min.)
11:40 - 12:20	Class (40 Min.)
12:20 - 1:00	Lunch (40 Min.)
1:00 - 1:55	Class (55 Min.)
1:55 - 2:05	Recess (10 Min.)
2:05 - 2:50	Class (44 Min.)

Minimum Day Schedule	
<i>All Transitional Kindergarten (210 Minutes)</i>	
8:00-9:15	Class (75 Min.)
9:15-9:30	Recess (15 Min.)
9:30-10:40	Class (70 Min.)
10:40-10:55	Recess (15 Min.)
10:55-12:00	Class (65 Min.)
<i>Grade K (210 Minutes)</i>	
8:00 - 9:15	Class (75 Min.)
9:15 - 9:30	Recess (15 Min.)
9:30 - 10:40	Class (70 Min.)
10:40 - 10:55	Recess (15 Min.)
10:55 - 12:00	Class (65 Min.)
<i>Grade 1 (210 Minutes)</i>	
8:00 - 9:25	Class (85 Min.)
9:25 - 9:40	Recess (15 Min.)
9:40 - 10:50	Class (70 Min.)
10:50 - 11:05	Recess (15 Min.)
11:05 - 12:00	Class (55 Min.)
<i>Grade 2 (225 Minutes)</i>	
8:00 - 9:25	Class (85 Min.)
9:25 - 9:40	Recess (15 Min.)
9:40 - 10:50	Class (70 Min.)
10:50 - 11:05	Recess (15 Min.)
11:05 - 12:15	Class (70 Min.)
<i>Grade 3 (240 Minutes)</i>	
8:00 - 9:45	Class (105 Min.)
9:45 - 10:00	Recess (15 Min.)
10:00 - 12:15	Class (135 Min.)
<i>Grade 4/5 (240 Minutes)</i>	
8:00 - 9:45	Class (105 Min.)
9:45 - 10:00	Recess (15 Min.)
10:00 - 12:15	Class (135 Min.)
<i>Grade 6/7/8 (240 Minutes)</i>	
8:00 - 10:05	Class (125 Min.)
10:05 - 10:20	Recess (15 Min.)
10:20 - 12:15	Class (115 Min.)



STEAM Academy	
Distance Learning Schedule	
Subject to Change	
Kinder/First (August 13th- 21st ONLY)	Kindergarten –Change of Schedule August 24th
M/T/TH/F	M/T/TH/F
8:30-9:20 Group A 9:30-10:20 Group B 10:30-11:20 Group C 11:30-12:30 Lunch 12:30-1:30 Individual Assessments 2:00-2:30 Office Hours	8:30-9:20 Group One 9:30-10:20 Group Two 10:30-11:15 Group A 11:30-12:15 Group B 12:15-1:00 Lunch 1:00-1:45 Group C 2:00-2:30 Office Hours
Wednesday**	Wednesday**
8:30-9:30 All 10:00-12:30 Assessments/Small Group Intervention	8:30-9:30 All 10:00-12:30 Assessments/Small Group Intervention
1st Grade- Change of Schedule August 24	2nd & 3rd Grades
M/T/TH/F	M/T/TH/F
8:30-9:30 All Build up to 1 hour- Schedule TBD 9:45-10:30 Group A 10:45-11:30 Group B 11:30-12:15 Lunch 12:15-1:15 All Build up to 1 hour- Schedule TBD 1:30-2:00 Small Groups/ Tutoring 2:00-2:30 Office Hours	9:00- 10:00 All 10:20-11:20 All 11:20-12:15 Lunch 12:15-1:00 Group A 1:15-2:00 Group B 2:00-2:30 Office Hours
Wednesday**	Wednesday**
8:30-9:30 All 10:00-12:30 Assessments/Small Group Intervention	9:00-10:00 All 10:20-11:20 All 11:30-12:30 Small Group Intervention
4th - 6th Grades	7th & 8th Grades
M/T/TH/F	M/T/TH/F
9:00- 10:15 All 10:15-10:30 Break 10:30-11:45 All 11:45-12:20 Lunch 12:30-1:30 All 2:00-2:30 Office Hours	9:00- 10:15 Session 1 10:15-10:30 Break 10:30-11:45 Session 2 11:45-12:20 Lunch 12:30-1:30 Session 3 2:00-2:30 Office Hours
Wednesday **	Wednesday**
9:00-10:00 All 10:20-11:20 All 11:30-12:30 Small Group Intervention	9:00-10:00 All 10:20-11:20 All 11:30-12:30 Small Group Intervention

In grades k-3 Groups will be assigned by teachers and maybe adjusted

**Professional Development- All Staff- Every Wednesday 1:15-4:00 PM

Appendix C-Uniform Policy

Dress Code

The primary responsibility for student dress and appearance rests with the parents. The primary purpose of school is education. Therefore, all aspects of school must be considered with that objective in mind. STEAM Academy is a school of choice and requires that all students must comply with the school's uniform policy. Students who are not in uniform are subject to school discipline, and parents will be notified.



Ordering Instructions

Two different companies are available for your uniform needs. French Toast and Global School Wear.

Go to www.globalschoolwear.com or <https://www.frenchtoast.com>

UNIFORM REQUIREMENTS

Monday-Thursday

- Uniform colors consist of white, hunter green, or navy blue ONLY.
- Coats, jackets, and sweaters must be school uniform colors (white, hunter green, or navy).
- Pullover jackets and sweatshirts are allowed on Fridays ONLY and must be in uniform colors or have a college logo.
- Jackets with writing over 2 inches, for example, Abercrombie, Old Navy, Nike, are not allowed.
- All uniforms (including shoes, sock, shoelaces, hats, and jackets) are to be school colors, clean, maintained, and appropriately sized. Uniforms are required Monday-Thursday.
- Hats can be worn outside only.
- Leggings must be in school color and worn under a uniform skirt. Leggings are not approved uniform pants.
- Uniforms must be purchased through school-approved vendors, and the specific clothing must be school approved.
- If an item of clothing, hair, or accessory becomes a safety issue or a distraction from learning, the student may be asked to remove the article or substitute with something more appropriate.
- All shorts, skirts, dresses, shirts, and pants need to be an appropriate length and size so as to not expose a student's undergarments.
- Administration reserves the right to determine which clothing is inappropriate and update the dress code as needed at any time.

- Rolling backpacks are NOT allowed without medical documentation
- Put your child's name on backpacks, coats, sweaters, etc.

Friday is School Spirit Day - Students may wear:

- The school uniform
- Spirit wear T-Shirt or STEAM Sweatshirts
- College shirts and College sweatshirts
- Jeans at the waist, no holes. Acceptable jean colors are: blue, white, black, grey, and STEAM green.
- Pullover hoodies with STEAM logos or College sweatshirts are only allowed on Fridays – No other pull-over hoodies are allowed.
- Shorts must be of the longer length, similar to the length of the uniform shorts.
- Shoes must have a heel strap and be appropriate for daily school activity. Shoe color on FRIDAYS is optional as long as it does not distract from the educational environment.

Note: No logos, Nike, Abercrombie, etc. larger than 2 inches. The administration reserves the right to update the dress code as needed at any time.



Appendix D Site-Specific Procedures

Accelerated Reader

Accelerated Reader is a k-8 program designed to motivate students to read while allowing them to move at their own pace and level of ability. Students read books from our list of 150,000 Accelerated Reader titles and take a computerized test to check their comprehension. Incentives are based on points, and students are recognized for reaching different levels of achievement in the program.

When a student reaches 10 points, they will receive their first incentive. Students will receive further incentives at 25, 50, 75, 100, 125, 150, and so on. Every 100 points, students will receive a certificate, a medal, and recognition during the Pride Assembly.



Awards

Awards are given to students each trimester at Pride Assemblies. There are a variety of awards that can be earned by students:

- Attendance Awards- Perfect Attendance can be earned for being at school every day all day for the entire trimester. Excellent Attendance recognizes students who only had one absence or tardy for the trimester.
- PRIDE Awards are selected by the classroom teachers and are based on Perseverance, Respect, Integrity, Determination, and Excellence demonstrated in our classrooms.
- Sports Awards- Given to players of afterschool sports programs.
- Brag Tags are earned for a variety of things, ie. Playing on a team, participating in school events, learning your ABC's, etc.
- Academic Awards are given to students who participated in RiTechA Academic Competitions including; Pentathlon, Science Olympiad, Math Tournament, Spelling Bee
- State Testing- Awards are given out each year for perfect scores on state testing
- Acknowledgment Awards- Given for Student Council members, Panther Press members, Drama Club members, and other clubs determined by teachers.
- Accelerated Reader Awards- Earned for reading books and taking quizzes- See AR section in handbook.
- Graduation Awards- PRIDE Awards for 8th graders, Community Service Honor Cords, Valedictorian, and Salutatorian awards.
- Honor Roll Awards are presented to students in grades 3rd-8th:
 - Honor Roll 3.0-3.5 GPA
 - Vice Principal's Honor Roll 3.6-3.9 GPA
 - Principal's Honor Roll 4.0 GPA



Birthdays

If you would like to bring treats for your child's birthday, please remember that they must be purchased from a commercial establishment. Teachers need to know in advance if you are planning on bringing in a special treat for the class. Treats should be brought in at the beginning of the day so that they can be passed out right before recess time. Please do not bring anything that needs to be sliced, cut, or poured. Paper towels or napkins should also be provided to ease the distribution of the snack.

No balloons, gifts, party items, gift bags, or other party materials may be brought to school for a student's birthday. Class time will not be used to celebrate birthdays. Please do not have your child pass out private party invitations during class unless all members of the class are invited to the party.

Drop Off and Pick Up

Drop Off

Drop off procedures may be different during times of emergency or pandemic.
Kindergarten and TK

- If arriving by vehicle- Kindergarten, TK, and 1st graders students must be dropped off at the drop off zone on Academy Street. Students may exit from cars once your vehicle has passed the handicapped sign. Students may enter through either open gate, and then proceed to the playground.
 - All siblings may be dropped off at this location. Students are then encouraged to walk to their playgrounds.
- If walking- Please feel free to walk your child to the playground. When the bell rings, please exit the school grounds, or sign in at the school office for volunteering.

2nd-8th Graders

- If arriving by vehicle- Students may be dropped off on either Academy Street or on Commercial Street drop off zones.
 - For the Academy drop off zone, students may exit from cars once their vehicle has passed the handicapped sign. Students may enter through either open gate, and then proceed to the playground. Students are then encouraged to walk to their playgrounds.
 - For the Commercial Street drop off zone, students may exit vehicles once their vehicle is stopped along the drop off the curb. Be sure to pull all the way forward before allowing children to exit. Children should proceed through the gate to their respective playgrounds.
- If walking- Please feel free to walk your child to the playground. When the bell rings, please exit the school grounds, or sign in at the school office for volunteering.



Pick Up

Kindergarten and TK (Pick up is earlier than all other students)

- TK pick-up is at 11:20 AM on M/T/W/Th Wednesday pick-up is 12:00 PM
- Kindergarten pick-up is at 2:30 PM on M/T/Th/F. Wednesday pick up is at 12:00 PM
- If arriving by vehicle- Kindergarten and TK students must be picked up at the pick-up

zone on Academy Street.

- If walking- Please park your car and walk to the front gate, in front of the school office.

1st-8th Graders

- 1st-8th grade pick-up is at 2:45 PM on Monday-Friday. Wednesday pick up is at 12:15 PM
- If arriving by vehicle- Students may be picked up on Academy Street, Commercial Street, or Marina Drive pick-up zones. First graders need to be picked up on Academy Street.
 - Please establish with your child which pick up zone you will be using. Encourage older siblings to help keep track of their siblings for pick up purposes.
- If walking- Please park your car and walk to the front gate, in front of the school office.

**NO DROP OFF IN THE OFFICE PARKING LOT UNTIL AFTER 8:00 AM.
NO PICK UP IN THE OFFICE PARKING LOT AFTER SCHOOL**

Library

STEAM Academy will offer various library services for our students. The library schedule will be published for teachers. Students who check out library books are responsible for the books. If they are lost or damaged, students will be expected to pay for the book. Students leaving the school must clear their library records. Additionally, report cards will be held if there is an outstanding balance in library books in the student's account.

Fines

According to Education Code 48904(b), the parent or guardian of a minor shall be liable to a school for all property belonging to a school loaned to the minor and not returned upon demand of an employee of the school authorized to make the demand. This includes textbooks and library materials. Students must compensate the District for damaged and/or lost library and textbooks as follows:

Bar Code Missing or damaged/marked	\$5.00
Missing Pages (maximum of five pages)	\$5.00 per page
Missing/Torn page	Starts at \$2.00 per page
Missing/Torn Pages (more than five pages)	The replacement cost of the book
Water Damage	Begins at \$10.00
Cover Damage	Begins at \$5.00

Marks/Scribbles	\$3.00 per page
Minimal Spine and/or Cover Damage	\$5.00
Severe Spine and/or Cover Damage	The replacement cost of the book
Stolen/Lost	The replacement cost of the book

After receiving a textbook, the student must carefully inspect its condition. The student has five (5) school days after receiving a textbook to report the damage to the library. After this grace period, the student and parent/guardian are liable for all damages.



Lost and Found

Lost and found items such as water bottles, jackets, sweaters, backpacks, etc., are kept in the gymnasium. Intermittent announcements are made throughout the trimester for lost and found "student pick up." During the last week of the trimester, we make announcements to remind students to look through the lost and found items. At the end of each trimester, any unclaimed items will be taken to Interfaith Ministries.



Lunch Schedule

Kindergarten and TK teachers will escort their students through the lunch line to ensure that all students receive lunch. Students will remain in the cafeteria for 20 minutes while they eat, and then they will have 20 minutes or more of outside play. See the STEAM Bell Schedule for times.



Messages for Students

To minimize classroom interruptions, please discuss afterschool care and plans with your children before they leave for school. Messages are difficult and time-consuming for the office staff, as well as very disruptive to the classroom. We realize there are unavoidable circumstances that may necessitate a student receiving a message during the school day. However, we do appreciate your cooperation in keeping interruptions to an absolute minimum.

Office Telephone



The office phone is a business telephone and is available for student use in an emergency. Phone calls for forgotten books, homework, after school plans, etc. may be restricted.

Parent-Teacher Organization



Our PTO sponsors many worthwhile activities throughout the year. The PTO's fundrais volunteer efforts help support programs such as field trips, assemblies, classroom materials,

and much more. Enjoyable fundraising activities not only provide for the cost of service and educational projects but also provide a social atmosphere for getting acquainted with neighbors and school staff. The specific meeting dates, times, and topics are announced in the PTO newsletter, the school website, and the School Newsletter. We are always open to new ideas and suggestions, and we welcome your support. Elections for new officers takes place each May.



School Colors and Mascot

Our school colors are hunter green, navy, and white. The school mascot is a Panther!

School Newsletter



The school newsletter is one of the most essential tools of communication between school and home. Our newsletter is sent home every month and includes general information of importance to our school as well as a calendar of upcoming events. The newsletter is also posted on our web site.

School Office

The school office is open Monday through Friday, from 7:30 AM to 4:00 PM. For your convenience, we will have a locked box in our office for lunch payments.

Student Council



The Student Council promotes school spirit and good citizenship while being at the forefront of service-learning at STEAM Academy. Student Council representatives include 4th through 8th-grade students, and they meet regularly under the supervision of their teacher and advisors to develop goals for the year and determine activities to achieve their goals.

Service Learning



Service-learning is a community service with a twist. In service-learning, community service activities are integrated into the classroom curriculum to allow teachers and students the ability to utilize them on an academic level, while they are improving conditions within the community. This enhances the students' understanding of the activity on a number of levels not available by participating in a community service project alone.

At STEAM Academy, service-learning is one of many avenues we utilize to foster the ideals of good character, caring for others, and civic responsibility. This is evident through the actions of

our staff, students, and parents.

Student Volunteers

High school students are encouraged to volunteer at the STEAM Academy. Students can volunteer for community service hours in many different ways. Please contact a teacher or the school office for areas of need. When volunteering, please remember to follow school dress codes and cell phone policies. All students must be approved by the administration prior to volunteering.

Technology

All STEAM Academy devices are monitored by administration using the Go Guardian software program. The administration will contact parents when issues of inappropriate internet searches are discovered. Go Guardian will also notify parents, if they request, regarding inappropriate searches.

Tribes at STEAM

Tribes are not a curriculum. It is a process that develops **inclusion** (caring & support), **influence** (a sense of value & meaningful participation), and **community** (positive expectations). Four agreements are honored by students and teachers throughout their time together:

- Attentive listening
- Appreciation, No put-downs
- Mutual respect
- Right to pass



The first responsibility of the teacher is to build inclusion. Three basic opportunities are provided for each student; 1) to be able to introduce themselves, sharing interests and qualities, 2) to be able to express expectations and hopes, and 3) to be acknowledged as being heard and appreciated. This kind of inclusion and the four community agreements quickly build a sense of safety and belonging.

Teachers recognize students' different learning styles and diverse interests when planning their instructional strategies. A set of collaborative skills is learned so that students can work well together in long-term learning groups (tribes).

Play Structures

Play with SAFETY in mind at all times. Students are always to walk in the playground equipment area. Those running will be removed from the area.

Parallel Bars:

- * Only one student can swing across the bars at a time.
- * Students may not sit or stand on top of the bars.
- * Students on the ground are not to interfere with students on the bars.



Slide:

- * Students may only go down the slides seated on their bottom and facing forward
- * They may not climb up the slides and may use the slide one at a time only.

Blacktop Rules and Procedures**Four-Square Rules**

Play: One player starts the game standing inside the server's square (1) by bounding the ball once and hitting it into the square. The ball must be hit with both hands at the same time. The ball must bounce only once, in a square before it is returned. A player, who misses the ball or fouls, must move to the end of the waiting line and allow another student to take their place. All other players move up in rotation CLOCKWISE. If there are no students waiting, the person may stay in play. The object of the game is to get another player out and move up to the server's square.

Fouls:

- * Hitting the ball more than once prior to its return
- * Failing to hit the ball with both hands at the same time
- * Failing to hit the ball with open hands
- * Catching or blocking the ball
- * Bouncing the ball on a line or out of the court
- * Failing to return the ball to another square
- * Being hit by the ball

**Penalty:**

A player who commits any foul moves out of the square to the end of the waiting line.

Other Rules:

The first person waiting is the judge and decides on close plays.

Maximum - 2 games in a row; no exceptions.

Basketball Rules

Everyone playing basketball should be considerate of others. There will be no foul language, pushing, or shoving. It is to be a friendly, non-competitive game. No score is kept.

Half-court: Only 12 students, divided evenly, can play at one time. If, at any time, more than 12 students wish to play basketball, the teams will need to divide and play half-court. If 12 or less are playing, then you may play full court.

You can't say, "You can't play." If you don't wish to play ball with a person who chooses to play, then you must find something else to do, even if he/she was there first. It's not a private court.

Man to Man Defense ONLY

3-second shot 5-second throw-in

No:

- * Double-teaming
- * Zone defense
- * Jewelry or open-toe shoes on the court

You will be off the court for no less than a week for the following offenses:

- * Unsportsmanlike conduct
- * Taunting
- * Throwing elbows
- * Fighting, throwing a punch will result in suspension from school
- * Swearing
- * Arguing with the yard duty or teacher on duty
- * Pushing



When the bell rings, the game ENDS.

Kickball Rules

Kickball is played with a rubber ball on a field with 4 bases arranged on the corners of a diamond-shaped "infield". The rules and player positions for kickball are closely related to those of baseball/softball. There is an "infield" and an "outfield". The infield contains the positions that involve the bases, while the outfield is mainly designated to catching or retrieving the ball when it is kicked out of the infield.

Actual playing positions vary depending on the number of children that are actually playing. If there are only a few children playing, the positions are usually spread out. If there are a good number of players, ideally children position themselves to cover the infield and the remaining students play the outfield.

The pitcher rolls a kickable ball (maximum of four times including foul balls) **(foul ball is kicked outside of the line through the home plate and either first or third base)** towards their catcher, the "kicker" kicks the ball with their foot, then runs to first base, becoming a runner.

A runner is out if any of the following conditions are met:

- * The ball is caught on the fly from the kick, without hitting the ground first, the kicker is out (a fly out).
- * In the case of a flyout, any runner already on base who attempts to advance before the ball is caught may themselves be counted out if the ball is returned to the base they were on before the ball was kicked.
- * A fielding player with the ball touches the base ahead of a runner who is forced to go to that base, because of an advancing runner behind him (a force out).
- * A fielding player touches the runner directly with the ball while holding it (a tag out).

"NO THROWING the BALL AT RUNNER".

Jump Rope Rules

- * Jumping is allowed only on the asphalt or concrete.
- * Jump ropes are to be used for jumping only – no playing horse or tug of war.
- * If anyone is abusing the jump rope rules, their rope can be taken by a yard sup



Football for Fun Rules

Open Games: Even number of players & ages

- * One-hand touch or flags only
- * No tackling
- * No blocking goes on 5-10 Mississippi count
- * No fighting (kicking, pushing, hitting)
- * No trash talk, foul language, or name-calling
- * No stripping /stealing the ball



Be willing to rotate positions so that everyone gets a chance to play different positions

Disputes: Students may use one of the following methods to solve disputes.

- * Rock-Paper-Scissors
- * Flip a coin
- * Notify a yard supervisor

Students may choose to have a student referee or scorekeeper.

Field

Football games will be played on the grassy field.

